



**Human Resources**  
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## NOTICE of VACANCY

Department: Engineering

Post Date: September 25, 2018

Position: Engineering Inspector

Deadline: October 14, 2018

Salary Range: \$50,000 - \$65,000 Annual Plus  
Benefits

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Description: The Engineering Inspector's responsibilities include the following: attendance at public project meetings; observation and written reporting of public and private construction work; preparation and coordination of construction documents such as public construction notifications, sewer lateral maps, change orders, payments, punch lists, and closeout documents; communicating with affected residents; and monitoring of construction safety and traffic control contract provisions. Construction work to be observed includes storm, sanitary, and utility pipes and associated structures; sidewalk; pavement sections; private site utilities, erosion control, and final restoration; tree removals; and other work as directed. Individual must have ample knowledge of construction and have the disposition to ensure contractors are complying with contract plans, documents, specifications and permits. An individual with experience in land planning, development plan review, and stormwater and erosion control requirements is desired. Ideal candidate will have experience with preparation and review of construction plans and contract documents, strong project management skills with estimating knowledge, and knowledge of municipal engineering and administration.

Requirements: Associates Degree; 2-5 year experience in construction observation, construction administration, or engineering; proficient PC skills to include Microsoft Office Suite; excellent written & oral communication skills.

Must have a valid NJ Driver's License in good standing. Must satisfy employer paid physical, drug screen and criminal background check. NJ residency required by State Statute. R.S.52:14-7.

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Application available online at <http://www.princetonnj.gov/employment.html>

**EOE - M/F/V/H**

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