



Township of Montclair 205 Claremont Ave.

Montclair, NJ 07042

tel: (973) 509-4939

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Human Resources Department

EMPLOYMENT OPPORTUNITY

Job Title: Junior Engineer

Summary: Plans, prepares, designs, and manages street and drainage improvement projects; performs related duties as assigned. Work is performed under general direction from the Township Engineer, who assigns duties and reviews performance for conformance to departmental policies and procedures.

Duties: Assists in preparation and review of plans, reports and drawings. Conducts office and field surveys, inspections, investigations, and tests involved with civil engineering projects; may oversee field survey parties. Prepares, assembles and compiles field notes; performs complex mathematical calculations involving trigonometry and calculus; prepares engineering specifications and assists in the design of civil engineering projects; maintains engineering related records and files.

Requirements: Graduation from an accredited college or university with a Bachelor's Degree in Civil Engineering. Must have valid New Jersey Driver's License. Must have knowledge of principles of engineering, engineering mathematics and procedures used to plan and design civil engineering projects such as roadways, walks, and drainage projects; must have knowledge of the methods and techniques used to prepare construction plans, maps and charts. Must have the ability to prepare engineering plans and drawings, oversee field survey parties and inspect construction projects for conformance with designs, plans, and specifications.

Apply: Please apply online through the Employment/Human Resources section of the Township of Montclair website at: www.montclairnjusa.org

Closing Date: Friday, July 13, 2018