

The 2016–2017 Certified Municipal Engineer Program



The Certified Municipal Engineer (CME) Program was created in 1987 by action of the New Jersey Society of Municipal Engineers (NJSME) with the creation of the New Jersey Municipal Engineering Institute (NJMEI) and the appointment of the NJMEI Board of Governors, who are charged with running the program. The charge of the Board was to create a program that would enable a New Jersey Professional Engineer to gain a background, both technical and administrative, to be able to address the diverse issues that are encountered in the professional practice of municipal engineering. The CME program consists of a series of 10 seminars and workshops devoted to the many areas of practice of municipal engineering. Instruction in the program is based on current engineering practices. The Instructors, who volunteer their time, are drawn from the ranks of professionals who the NJMEI Board of Governors has recognized as expert in their particular specialty to present current, practical engineering information.

Attendance at each session is mandatory for the successful completion of the program. In the event that an applicant is unable to attend a session, a digital recording of the session will be available from that day's facilitator as a "makeup" for that session. However, a maximum of two (2) makeup sessions are allowed for the successful completion of the course.

The subject matter of the course will include both technical and administrative areas of municipal engineering practice in such areas as traffic engineering, roadway design, local public contracts law, the municipal land use law, personnel, storm water management, recreation design, construction safety and similar topics. Exact topic sequencing will vary depending speaker availability and topic currency.

All sessions of the program will be held at the CAIT Center on the campus of Rutgers University, New Brunswick, NJ and directions may be found at <http://cait.rutgers.edu/cait/directions>.

Dates shown in this announcement are tentative dates and will be confirmed each month by e-mail approximately 10 days before each class session. All sessions will begin promptly at 8:30 A.M. and end by 3:30 P.M. Lunch, program materials and parking are provided as part of the course fee.

Admission Requirements

Admission to the program is open to all. However, the CME certificate will only be issued to New Jersey Licensed Professional Engineers who successfully complete the course. Persons who have not obtained a professional engineer's license are welcome to attend the course and will be issued a certificate upon the obtaining a New Jersey Professional Engineer's license

Continuing Education Requirements

No Continuing Education Units have or will be granted for this course by the NJMEI. However, course attendees are free to apply on their own the NJ Board of Professional Engineers for these credits.

Course Fee

The fee for the course is \$ 1,200.00, payable to NJMEI, and will be received on a first come-first served basis until the class is full. The full registration fee is due by the first class. No registrations will be accepted at the door on the first day of the class. No exceptions. **Deadline for applications is September 1, 2016.**

Tentative Class Schedule

September 22, 2016	October 13, 2016
November 10, 2016	December 15, 2016
January 12, 2017	February 9, 2017
March 9, 2017	April 13, 2017
May 11, 2017	June 8, 2017
June 29, 2017	

APPLICATION FOR 2016-2017 CERTIFIED MUNICIPAL ENGINEER PROGRAM



Name: _____
(This is how your name will appear on the certificate when issued)

Email address: _____

Complete, Preferred Mailing Address: _____

NJSME Member: Yes No

NJ Professional Engineer: Yes No If Yes, License No. _____
(Note: If a Licensed Professional Engineer, please attach a copy of your PE Registration Card)

Employer: _____

Job Title: _____

Undergraduate Degree [School, Date]: _____

Advanced Degree(s) [School, Date]: _____

Please make checks payable to NJMEI and forward to the address shown below. In order to reserve a seat in the program, a check (full or partial payment) or a voucher is required to accompany this application. No application will be taken at the door. The total fee for the program is \$1,200.00 and is due prior to the first session. When submitting this application please check to see that all information has been submitted. Incomplete applications will be returned. **Deadline for applications is September 1, 2016 – NO EXCEPTIONS.**

SEND TO: New Jersey Municipal Engineering Institute
 C/o John Wiggins, Chairman
 P.O. Box 3702
 Union, NJ 07083